

NEW RADNOR COMMUNITY COUNCIL

Minutes of the Annual and Ordinary Council Meetings held on Thursday 12th May, 2022 At 7.30 p.m. Meeting held via video conferencing

22/01. Present: Cllrs. R. Harris (Chairman) J. Hodge (Vice-Chairman), N. Dodman, C. Newnham.
In Attendance: Mrs T. Price, Clerk.
Absent: Cllr. E. Giordano.

22/02. Apologies: Cllr. K. Williams. County Councillor Edward Jones.

22/03. Election of Chairman for 2022/23: Cllr. Dodman proposed Cllr. Harris and this was seconded by Cllr. Newnham. Cllr. Harris was elected unanimously and accepted the appointment.

22/04. Declaration of Acceptance of Office - Chairman: This would be duly completed by the Cllr. Harris and witnessed by the Clerk.

Declarations of Acceptance of Office – Members: The Clerk witnessed the signing of the following declarations – Cllrs. Newnham, Hodge and Dodman.
Cllrs. Giordano and Harris had previously signed their declarations witnessed by the Clerk.
The Clerk would contact Cllr. Williams to arrange the completion of his declaration.
Notices to co-opt to fill the remaining vacancy had been posted.

22/05. Declarations of Interest:

Personal Only: None.

Personal and Prejudicial: None.

22/06. Election of Vice-Chairman for 2022/23: Cllr. Newnham proposed Cllr. Hodge and this was seconded by Cllr. Dodman and agreed by all. Cllr. Hodge accepted the appointment.

22/07. Appointment of Representatives for 2022/23: These were agreed as follows –

New Radnor Community Centre Committee: Cllr. Williams

New Radnor Town Trust: Cllr. Hodge.

New Radnor Charities: Cllrs. Hodge and Dodman.

Radnor Valley School Governor: Cllr. Hodge.

Liaison Councillors, Radnor Ranges: Cllrs. Harris and Hodge.

Cornwall Lewis Memorial Liaison Councillor: Cllr. Harris.

Village Website: Cllr. Giordano.

Playground Committee: Cllr. Newnham.

One Voice Wales (2): Cllrs. Hodge and Dodman.

Radnor Valley Resource and Amenity Centre/Community Hub: Cllr. Giordano.

22/08. Appointment to Areas of Special Interest for 2022/23: These were agreed as follows:

Health	Cllr. Dodman
Highways/Footpaths/Bridleways	Cllr. Dodman
Planning	Cllr. Harris and Giordano
Community Activities	Cllr. Hodge
Senior Citizens	Cllr. Dodman and Cllr. Williams
School/Young People	Cllr. Harris and Cllr. Giordano
Environment	Cllr. Newnham

22/09. Annual Review of Council Documents: It was resolved to amend the Standing Orders to include reference to hybrid and virtual only meetings.

Agreed no change be made to the following Council documents -
Financial Regulations.

Formal Complaints Policy
Freedom of Information and Data Protection Documents
Risk Assessment.
Asset Register and Risk Assessment
Biodiversity Report.

The continued serving of agenda via email was confirmed.

Remuneration of Councillors: The Clerk reminded Members that it was now compulsory to provide for the reimbursement of care expenses on provision of receipts and an allowance of £150 per annum for each Member. It was therefore confirmed that for the municipal year from May 2022 to April 2023 the following expenses and payments would be provided –

- To provide an annual sum of £150 per year per Member, to be paid in arrears. Members to note that this payment will continue to be made through the Council payroll and taxed at the appropriate rate. (Mandatory)
- To continue to reimburse the cost of travel expenses incurred for travel on Council business outside the Community Council area. (Optional)
- To note the compulsory requirement of the Remuneration Panel to refund the cost of care expenses up to the current limit. (Mandatory)

Code of Conduct: The continued adoption of the Code of Conduct was confirmed.

Ordinary Meeting:

22/10. Minutes: The Minutes of the meetings held on 10th March and 31st March 2022 were approved as circulated and duly signed by the Chairman, Cllr. Harris. Noted no April meeting held as insufficient attendance to form a quorum.

22/11. Matters Arising from the Minutes: None this month.

22/12. Finance:

22/12.1 Payments: – The following payments were agreed –

Mrs T. Price (Pay Arrears)	£48.48
HM Revenue & Customs (tax on above)	£12.00
One Voice Wales (annual membership)	£80.00
SLCC Enterprises Ltd (conference fee – June)	£51.00
Upper Bridge Enterprises (new fees – cookie management)	£20.35
L. Stephens (internal audit fee)	£33.00
Cartridge People (refund T. Price)	£85.90
JRB Enterprises Ltd (dog bags)	£173.88

22.12.2 Approval of Annual Accounts 2021-22: The annual accounts were approved as circulated.

22.12.3 Internal Audit: Members noted the report of the Internal Auditor on the 2021-22 accounts. The audit had been concluded with no issues raised.

22.12.4 External Audit Annual Return 2021-22: Members had all received copies of the documents and approved the Annual Return, Annual Governance Statement and Statement of Significant Variances for submission to the External Auditors.

22.12.5 Review of Bank Signatories: No change to existing signatories subject to 22.12.11 below.

22.12.6 Receipts: The following receipts were noted –

Powys County Council (1 st precept payment)	£3105.00
HMRC (Vat refund)	£176.08
Radnor Ranges (donation twds mugs)	£439.36

22.12.7 Bank Balance: The bank balance of £8920.82 at 30th April was noted.

22.12.8 Confirmation of Councillor Remuneration for 2021/22 submitted to IRP: Noted.

22.12.8 Completion and Submission of Annual VAT Return. Members noted the completion of the annual VAT return.

22.12.9 Process for Consideration of Applications for Donations from National Organisations in 2022-23: Agreed to proceed as in 2021-22. The Clerk would collate applications and present them to the January 2023 meeting or consideration.

22.12.10 Lost Cheque, Cllr Hodge: The Clerk explained that although the cheque had been issued on the HSBC account the new Bank were obliged to process any cheques presented from the

HSBC account for a period of 12 months. HSBC could not stop the cheque as the account was closed and the new bank could not as it was not their cheque. There was therefore a risk that the cheque could be found and cashed. Members agreed therefore to wait until the six-month validity period for the cheque had expired before making a payment to Cllr. Hodge by bank transfer. The Clerk was asked to agenda again for September.

22.12.11 Banking Arrangements: Agreed to remove of E. Blackman from banking access as she was no longer a Member.

Progress of internet banking access for Cllrs. Giordano, Newnham and Williams: Cllr. Newnham had not yet completed the internet banking set up with Unity Trust. The Clerk would contact Cllrs. Giordano and Williams for an update. The Clerk stressed the need for Members to be fully registered in order for payments to be promptly authorised.

22.12.12 Renewal of Annual Insurance Policy: Members agreed to renew the insurance for a further three-year period and approved the payment of annual premium.

AJ Gallagher £410.45

22/13. Correspondence/General:

22/13.1 13.1 PACE Update: Cllr. Dodman reported the following –

- Last meeting 28th April.
- Newsletter being produced.
- Website being designed.
- Green Guide being published.
- New Climate Change Officer at County Council.
- New Grant Funds becoming available.
- Campaign to divest from use of fossil fuels – letter sent to County Council.

22.13.2 Free Tree for Each Household in Wales: Members noted the information received and the possibility of organising a hub for distribution of trees. It was agreed to wait to see the location of the 25 main hubs before taking any further steps.

22.13.3 Nature and Us – Welsh Government: Cllr. Dodman reported that following the initial survey and workshops the results were now in the process of being reviewed and would be reported in due course.

22.13.4 Letter from Green Lane Association: Noted. No action needed.

22.13.5 Letter from Powys County Council re. nomination of Community Council representative on Community Sub Committee of Powys Standards Committee: Agreed to nominate Cllr. Dodman.

22.13.6 Email from Pryor and Rickett Silviculture re. Woodland Creation: Agree to invite the officer to attend a future meeting.

22/14. Village Matters:

22/14.1 Minor Village Matters:

- Broken Hand Rail, War Memorial: Believed to be repaired.
- Missing pieces, Cornwall Lewis Memorial: The officer had confirmed he was monitoring the situation and was in touch with the firm that had done the most recent repairs.
- Parking in High Street: Cllr. Harris had received a comment from resident on the parking on the corner of High Street reducing visibility for lorries and large vehicles and who felt double yellow lines should be placed on the bend to prevent parking. The Clerk was asked to contact the County Council to ask for its views.

22.14.2 Dark Skies Project Update: Cllr. Dodman reported that the next meeting was planned for the end of the month providing a reply had been received from the International Dark Skies Association on whether one application could cover all the communities involved. He advised that if the project continued then it would be necessary to purchase light meters to undertake readings in the area.

22.14.3 Broadband Project Update: The grant application was now with UK Government for a decision.

22.14.4 Speeding on A44: The Clerk was asked to contact the Police and Crime Commissioner for an update on the matters discussed at the last meeting. The support of Old Radnor Community Council was noted.

22.14.5 Community Bases/Village Shops: Cllr. Dodman confirmed that the Community Regeneration Section at the County Council was looking into the suggestions of using community bases to benefit the community. He would inform the resident that raised this and advise that they could now pursue this direct if they wished too.

22.14.6 Platinum Jubilee Mugs: The Clerk confirmed that the mugs had now arrived and asked for suggestions on distribution. It was agreed that the Clerk would issue a press release to say that mugs were being provided and make arrangements for a morning to distribute them.

22.14.7 Request by Village Hall Committee re. Planning Permission: Agree that the Council apply for the necessary planning permission for the works at the Hall.

22.14.8 Get to Know your Community Morning: The Village Hall Committee had asked if the Council would be interested in attending the morning and having a table. Members agreed this would be a good idea and that the Broadband company also be invited. Cllrs. Harris and Dodman would attend with the Clerk. Cllrs. Giordano also be asked if they could attend for part of the morning.

22.14.9 New County Councillor: Letter of congratulations to be written to the new Old Radnor Member, Edward Jones.

22/15. Planning:

22/15.1 Planning Application Decisions: The following decision was noted -

21/2350/LBC The Grove, Broad Street, New Radnor: Consent 1st March, 2022.

22/15.2 Planning Applications: The following applications were considered –

22/0698/LBC Grid Reference: E:321305 N: 260946 Proposal: Retention of replacement windows to include formation of new window opening, demolition of porch, flat roof and first floor extension, erection of new porch and new pitched roof together with structural works to gable wall of Granary Site Address: Brookside Farm, Park Road, New Radnor. Resolved no objections be raised.

22/0697/HH Grid Reference: E:321305 N: 260946 Proposal: Replacement windows to include formation of new window opening, demolition of porch, flat roof and first floor extension, erection of new porch and new pitched roof together with structural works to gable wall of Granary (part retrospective) Site Address: Brookside Farm Park Road, New Radnor. Resolved no objections be raised.

22/0745/FUL Grid Reference: E: 318199 N: 258164 Proposal: Proposed cover and extension to existing silage pit Site Address: Lower House, New Radnor. Resolved no objections be raised.

22/0747/FUL Grid Reference: E:318199 N: 258164 Proposal: Erection of cover to existing cattle handling area Site Address: Lower House, New Radnor, Presteigne, LD8 2TN. Resolved no objections be raised.

22/16. Date of Next Meeting: Thursday 9th June, 2021.

The meeting closed at 8.46 pm.